

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, June 9, 2016

COMMUNITY TREATMENT CENTER, ROOM 365

3150 GERSHWIN DRIVE, GREEN BAY, WI 54311

5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of May 12, 2016 Human Services Board Meeting.
4. Executive Director's Report.
5. Presentation re: Health Information Management / Privacy.
6. CTC Administrator Report including NPC Monthly Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. *Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
9. *Request for New Non-Continuous Vendor.
10. *Request for New Vendor Contract.
11. Other Matters.
12. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, May 12, 2016 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Susan Hyland, Carole Andrews, Craig Huxford, Bill Clancy

Excused: JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Molly Hillmann, Contract & Provider Relations Manager

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
LAUNDRIE/HYLAND moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of April 14, 2016 Human Services Board Meeting:**

ANDREWS/HUXFORD moved to approve the minutes dated April 14, 2016.
The motion was passed unanimously.
4. **Public Hearing 2017 Budget**
The Public Hearing was open and no members of the public participated or offered comments. There is no testimony documented.

Chairman Lund closed the public hearing.
5. **Executive Director's Report:**

Executive Director Pritzl handed out his report (attached). He stated he used a different format with updates broken down by units. He went over some of the key items. Pritzl stated that they are working with Bellin regarding incapacitated versus intoxicated individuals and how to bridge the gap for services.

Q: Citizen Board Member Laundrie asked how we handle clients who have co-occurring issues.
A: Executive Director Pritzl stated that individuals who have a co-occurring condition prior to them arriving, will be treated as a mental health situation. Pritzl stated that Laundrie made a good point, citing there could be individuals arriving at Bellin who

present as intoxicated and it isn't determined until after that there is a co-occurring condition. Those people should be evaluated by the Crisis Center.

Pritzl also stated that if the client is not accepted at a facility, it is our department's responsibility to figure out how to transport them.

Pritzl went over the expanded Child Protection Reports and noted the current 'dip' during summer months due to school being out. He stated that our increase in CHIPS (CHild in Need of Protection of Services) petitions has caused a workload increase for Corporation Counsel.

Q: Chairman Lund asked if we work with the park department staff to make them aware of signs of abuse and neglect.

A: Executive Director Pritzl stated that would be a great idea for outreach. We do focus a lot on mandatory reporting but working with the parks would be a good idea and we could even put together a presentation to share with them.

Pritzl also thanked the Community Treatment Center staff who came in on a Sunday to work collaboratively due to the annual nursing home surveyors who arrived.

ANDREWS/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

6. Presentation re: Contracts

Contract and Provider Relations Manager Molly Hillmann gave a Power Point presentation to the board (attached).

Q: Chairman Lund asked how much money we spend on non-continuous providers.

A: Hillmann stated that we spend approximately 3 million dollars annually.

Q: County Board Member Clancy asked if Corporation Counsel has to approve the provider contracts.

A: Hillmann stated that we have a standard template that Corporation Counsel has approved so we do not have to get individual approval on each contract.

Citizen Board Member Laundrie stated she had an opportunity to tour an adult family home which she found very interesting. Citizen Board Member Huxford stated that that his family member was in an adult family home for three years and it was a great experience for her.

CLANCY/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

7. Administrator Report (CTC):

The NPC monthly report and QAPI Summary Report was submitted with the board packet agenda. CTC Administrator Schubert highlighted parts of his report.

Q: County Board Member Clancy asked if we need to get quotes on medications before we purchase.

A: Schubert stated that we have a contract currently through Streu's for prescription medications and for over-the-counter medications, we have another provider we work with.

Q: Citizen Board Member Laundrie asked how we handle someone who is, for example, schizophrenic, and needs their medications immediately.

A: Schubert stated that if we have any medical history on the individual, we can contact their doctor. If the person isn't lucid or we do not have their history on file, we would not be able to determine what they need immediately.

Schubert stated that we are working to get an automated dispensing system as part of our plan of correction so that clients can receive their first dose of needed medication within two hours.

The nursing home survey went well and although we are waiting for the official report, we only had 4 low level citations and expect a positive overall report.

HUXFORD/HYLAND moved to receive and place on file.

Motion was carried unanimously.

8. Financial Report:

Financial Manager Eric Johnson handed out a CTC budget sheet for March year to date to the board (attached). CTC is budgeted to break even on a cash basis. We do not have Community Programs YTD for March completed yet but we hope to have both ready for April YTD at next meeting.

We have determined a solid method for doing payroll accruals which means our financial picture will be more accurate each month and for year to date results going forward. We will then look operationally to determine why we have slightly higher expenses then budgeted.

Executive Director Pritzl stated that, in comparison to last year, we are doing very well. He illustrated the large difference in the far right column of the report. Some of the higher expenses last year were due to survey citations which we rectified with outside consultants and temporary increase of staffing to error on the side of caution. Citizen Board Member Laundrie stated that she has seen the collaboration of our leadership team and things are 'on the upswing' for Brown County residents.

ANDREWS/HYLAND moved to receive and place on file.

Motion was carried unanimously.

9. Statistical Reports:

Please refer to the packet which includes this information.

10. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

11. Approval for New Vendor Contract:

Please refer to the packet which includes this information.

LAUNDRIE/ANDREWS moved to receive items 9 – 10 and place on file.

Motion was carried unanimously.

12. Other Matters:

Executive Director Pritzl stated we mailed out the 2015 Annual Report and if any board members had any questions, they could feel free to let us know. He also stated he attended the Board of Health Meeting on May 9th to talk about the 4 part mental health initiative and talked about their Community Health Improvement Plan (CHIP) and how our services intersect with theirs.

Next Meeting: Thursday, June 9, 2016
5:15 p.m. – Community Treatment Center Room 365

13. Adjourn Business Meeting:

LAUNDRIE/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:22 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director *EP*

Date: May 12, 2016

Re: Executive Director's Report

Activities since the last time the Human Services Board and Committee are summarized below by the primary division area of the department.

Community Programs

Behavioral Health

Mental Health Initiatives:

- The Day Report Center component of the initiative was approved to proceed by the County Board on April 19th. The Request for Proposals (RFP) related to the Day Report Center has been published, and is available on the County purchasing website. In addition, information was sent to known providers of the service. Proposals are due by May 25, 2016. The scoring committee for the proposals will include representatives from the District Attorney's office, Human Services (Contracting and Treatment Courts), and Corporation Counsel.
- The Detoxification services component of the initiative was also approved to proceed by the County Board on April 19th. Department staff are working with the provider to refine the procedure and protocol associated with accessing the service. This should be completed by the end of May.
- Mobile Crisis Expansion was approved previously, and the contracted provider, Family Services, has added one position. Recruitment has been ongoing, and other positions have become vacant since the expansion was approved.
- Transitional Residential Treatment will be the next focus area. The purpose of this service has been to address the ongoing treatment needs of people related to substance use/abuse, and who have been determined to be in need of residential treatment services. This has been challenging as an area because of the connection to utilizing space at the Bay Haven Community Based Residential Facility unit of the Community



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Treatment Center. Department staff are determining the best use of the space, and recommended changes.

Children, Youth and Families

Foster Care Events

May is National Foster Care Month, and to recognize this important area, the Mayor of Green Bay and Brown County Executive signed a joint proclamation at the Lambeau Field Atrium on April 29, 2016. Mark Murphy, President and CEO of the Green Bay Packers joined the Mayor and County Executive at the event to speak to the importance of foster parenting, and the need for more families. On May 4, 2016, a Foster Care Fair was held at the Lambeau Field Atrium. During this event, Human Services Department staff provided information on recruitment and licensing, a panel of foster parents talked about their experiences, and a new video to promote foster care was shown. Leadership Green Bay has been instrumental in supporting the efforts to improve our foster care resources, and this was one of the projects they supported in the community.

Child Protection Statistics

This month you will see some more detailed information related to Child Protective Services reports. On a quarterly basis, the program area will provide more information about reports received and screened by agency staff members. If there are other important data elements the board would like to see, please ask and agency staff will prepare a response.

Volunteer Recognition

A Volunteer Recognition Dinner was held at Lambeau Field in the Atrium on April 28, 2016. Once again, Glen Tilot did a great job coordinating the event, and adding many personal touches to his presentation of various awards. This is a wonderful event to highlight all of the support volunteers provide to the people served by the department.

Economic Support

The annual Child Care Certification Review by the State of Wisconsin was completed and received at the end of March, with the response from the department to any findings accepted on May 4, 2016.

Community Treatment Center

The utilization of the three units of the Community Treatment Center continues to be higher than 2015:

- The Nicolet Psychiatric Center unit is showing an average daily population of 10.9 for the year, with April slightly higher at 11.4.

- The Bay Haven CBRF unit had an average daily population of 2.3 in April, a decrease from the 5.3 in March. The year to date average daily population is 3.3, which is close to the budgeted average of 3.6, and a significant improvement over 2015.
- Utilization of Bay Shore Village Nursing Home unit continues to be at or near capacity of 61, with two additional beds reserved for Emergency Protective Placements.

The annual nursing home survey by the State of Wisconsin took place from May 1st-May 3rd. The department will receive the final report of the inspection soon, and prepare any plans of correction that are needed. The general feedback was positive from the surveyors.

CONTRACTS UNIT

BROWN COUNTY HUMAN SERVICES
MAY 2016

OVERVIEW

What is a contract?

A contract is a written agreement with specific terms between two or more entities in which there is a promise to do something in return for a valuable benefit.

Why do we need them?

- Provide a description of responsibilities
- Establish timeframes for responsibilities
- Bind parties to their duties
- Secure payment or other 'valuable benefit'
- Provide recourse if the relationship falters

HUMAN SERVICES CONTRACTS

'PROVIDER' CONTRACTS

Purchase-of-service agreements with area residential and non-residential care agencies to provide various services and care to our clients.

Examples:

- Advocates Extension for respite
- Options Lab for drug screening
- Smet Adult Family Home for residential services (1-2 bed AFH)
- Dr. Klein for autism assessment/therapy
- Villa Hope for supported apartment/housing program

ALL OTHER HS CONTRACTS

Community Programs

- State revenue contracts
- MOUs with other gov/agencies
- MCO service contracts
- Grant agreements
- Business Associate Agreements

CTC

- Health care provider contracts
- Equipment maintenance agreements
- Other counties purchase-of-service contracts
- Student placement agreements

PROVIDER CONTRACTS

Contract vs. Non-Continuous

Contracted Providers

- Over \$10,000 in services
- Approximately 100 at this time totaling over \$20 million
- Specific services are defined
- Rates are negotiated/set for a period of time
- Written, binding agreement

Non-Continuous Providers

- Under \$10,000 in services
- Thousands in the system; hundreds actively used
- Services are uncommon or unknown ahead of time
- Services not usually on-going
- No written, binding agreement

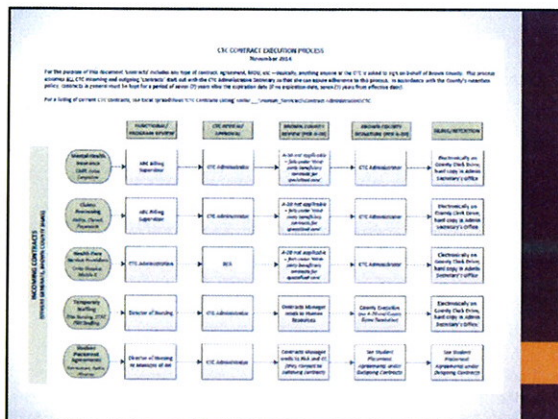
PROVIDER CONTRACT PROCESS



OTHER HS CONTRACTS PROCESS

- Dictated by County-wide Administrative Policy A-20: *Contract Execution*
- Internal procedure matrix created for CTC contracts
 - CTC Administrative Secretary is main contact, coordinates with Contracts Manager
- Internal procedure matrix created for CP contracts
 - Contracts Manager is main contact
- Copies of contracts are available to all Human Services





PROVIDER ISSUES

Many issues that arise with contracted providers (on our side and their side) relate back to the terms of their contract.

What is considered a contracted provider issue?

- Provider not getting paid on time/correctly by Brown County
- Provider submitting invoices for unauthorized services or services at a rate other than their contracted rate
- Concerns with provider staff
- Providers not obtaining Intercounty Agreements for out-of-county clients

CONTRACTS UNIT STAFF



Molly Hillmann
Contract and Provider
Relations Manager

- Oversees Contracts area
- Creates new or amends existing provider contracts; negotiates rates
- Addresses provider issues
- Reviews all other HS contracts and ensures compliance with County policy

CONTRACTS UNIT STAFF



Lori Gauthier
Contracts
Administrative Secretary

Works M/T/Th

- Provides administrative support to Contracts area
- Processes W9s; sets up providers (and others) in system
- Tracks everything!
- Maintains all filing systems

CONTRACTS UNIT STAFF



Diane Zenz
AFH Coordinator

Contracted; avg 12 hours/week
Worked at BC 34 years, most recently in APS and CIP programs

- Certifies Adult Family Homes
- Acts as main liaison for AFH providers
- Maintains AFH Vacancy spreadsheet
- Assists social workers/staff with appropriate placement matches

ADULT FAMILY HOMES

An Adult Family Home (AFH) is a certified residence where service and support is provided for up to 4 residents by individual(s) who also live at that residence.



AFH Facts:

- 1-2 bed AFHs are certified by the County (Diane)
- 3-4 bed AFHs are certified by the State, but County uses
- Popular for long-term care residents, but also for behavioral health/AODA
- Brown County now concentrating on those AFHs geared toward behavioral health/AODA



Community Treatment Center

Through 03/31/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	2,797,019.00	.00	2,797,019.00	233,084.92	.00	699,254.76	2,097,764.24	25	644,570.76
Intergov Revenue	4,006,480.00	.00	4,006,480.00	399,523.37	.00	1,022,998.63	2,983,481.37	26	600,089.72
Public Charges	3,826,594.00	.00	3,826,594.00	385,696.65	.00	958,296.39	2,868,297.61	25	944,141.52
Miscellaneous Revenue	1,569,820.00	.00	1,569,820.00	168,791.26	.00	447,968.59	1,121,851.41	29	287,033.97
Other Financing Sources	.00	6,397.00	6,397.00	.00	.00	.00	6,397.00	0	.00
REVENUE TOTALS	\$12,199,913.00	\$6,397.00	\$12,206,310.00	\$1,187,096.20	\$0.00	\$3,128,518.37	\$9,077,791.63	26%	\$2,475,835.97
EXPENSE									
Personnel Costs	8,825,562.00	6,397.00	8,831,959.00	829,986.68	.00	2,358,801.95	6,473,157.05	27	2,339,362.00
Operating Expenses	4,178,122.00	.00	4,178,122.00	379,955.79	.00	1,121,259.76	3,056,862.24	27	1,063,887.87
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$13,003,684.00	\$6,397.00	\$13,010,081.00	\$1,209,942.47	\$0.00	\$3,480,061.71	\$9,530,019.29	27%	\$3,403,249.87
Fund 630 - CTC Totals									
REVENUE TOTALS	12,199,913.00	6,397.00	12,206,310.00	1,187,096.20	.00	3,128,518.37	9,077,791.63	26	2,475,835.97
EXPENSE TOTALS	13,003,684.00	6,397.00	13,010,081.00	1,209,942.47	.00	3,480,061.71	9,530,019.29	27	3,403,249.87
Fund 630 - CTC Totals	(\$803,771.00)	\$0.00	(\$803,771.00)	(\$22,846.27)	\$0.00	(\$351,543.34)	(\$452,227.66)		(\$927,413.90)
Grand Totals									
REVENUE TOTALS	12,199,913.00	6,397.00	12,206,310.00	1,187,096.20	.00	3,128,518.37	9,077,791.63	26	2,475,835.97
EXPENSE TOTALS	13,003,684.00	6,397.00	13,010,081.00	1,209,942.47	.00	3,480,061.71	9,530,019.29	27	3,403,249.87
Grand Totals	(\$803,771.00)	\$0.00	(\$803,771.00)	(\$22,846.27)	\$0.00	(\$351,543.34)	(\$452,227.66)		(\$927,413.90)

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Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: June 9, 2016

Re: Executive Director's Report

Activities since the last time the Human Services Board and Committee are summarized below by the primary division area of the department.

Community Programs

Behavioral Health

Mental Health Initiatives:

- The Request for Proposals (RFP) related to the Day Report Center has been closed, and proposals have been received. The next step in the process is for the scoring committee to review proposals, and we will work with Purchasing on completing this task. The scoring committee for the proposals will include representatives from the District Attorney's office, Human Services (Contracting and Treatment Courts), and Corporation Counsel.
- With the detoxification services, department staff continue to work with the provider and medical facilities to refine the procedure and protocol associated with accessing the service. Through discussions with system partners, issues have been identified that need to be resolved. This work was not completed by the end of May, but should be completed in June.
- Mobile Crisis Expansion was approved previously, and the contracted provider, Family Services, has been successful in adding three new staff members. They are going through training at this time, and should have this completed in June.
- A workgroup has re-convened related to Transitional Residential Treatment. The discussion on this service has to take into account service design as well as utilization of the Bay Haven space. The purpose of this service has been to address the ongoing treatment needs of people related to substance use/abuse, and who have been determined to be in need of residential treatment services.



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Sequential Intercept Mapping

The Sequential Intercept Mapping workshop was held on May 17th-18th at the UW-Extension building. This is an effort to help the department and community partners understand the intersection between criminal justice and mental health. After mapping the current state, the group focused on areas that present opportunities for change. Attendance at the event was good with over thirty people present from Human Services, Law Enforcement, Probation and Parole, the Courts, Hospitals, Consumers/Peer Specialists, the County Executive, Crisis Center, and other service providers. Once the report is received from the facilitators, we can determine the next steps to take.

Children, Youth and Families

Foster Care Events

During the month of May there were various events held to promote Foster Care. Leadership Green Bay provided a significant amount of support to promote the need for foster parents—particularly for children with special needs and teenagers. The group produced a video, an audio public service announcement, posters, and billboard advertisements that will be posted throughout the county. Lamar provided billboard space to support the advertising through January 8, 2017. The value of this advertising is just over \$32,000.

Other Notes:

Lana Cheslock, Children, Youth and Families Manager, has resigned effective June 3, 2016. Lana was with the department in this position for just under two years. Lana's community engagement and efforts to improve services will be missed. The department will initiate the search for a new manager soon.

Community Treatment Center

The utilization of the three units of the Community Treatment Center continues to be higher than 2015:

- The Nicolet Psychiatric Center unit is showing an average daily population of 11.0 for the year, with May's utilization slightly higher at 11.6. Approximately 22% of the admissions in 2016 (year to date) are from other counties, compared to about 33.5% in 2015.
- The Bay Haven CBRF unit had an average daily population of 4.4 in May, bringing the year to date average daily population to 3.5, which is close to the budgeted average of 3.6. This is a significant improvement over 2015, when the year to date average was 1.2 as of the end of May.
- Utilization of Bay Shore Village Nursing Home unit continues to be at or near capacity of 61, with two additional beds reserved for Emergency Protective Placements.

NPC May Monthly Report

1. **Patient Care Issues**- There are no new concerns to report.
2. **Contracted Services Issues**- We are currently in process of completing a pharmacy services RFP for the CTC. Our current contract with Streus Pharmacy expires on June 27, 2016.
3. **Summary of patient complaints**- We received four patient complaints during the month of May, two of which were from the same client. None of the complaints were substantiated.
4. **Federal/State Regulatory Concerns**- There were no hospital health inspections conducted during the month of May. An annual recertification health inspection was conducted at Bayshore Village. Bayshore Village received four low-level citations, none of which were determine to be harmful to a resident. The average number of deficiencies received for a skilled nursing facility in Wisconsin is 8.0 citations per survey in 2016.
5. **Approval of Medical Staff appointments**- There are no new medical staff appointment requests this month.
6. **Other Business**- We are revising our QAPI monthly/quarterly agenda process and Board reporting as previously discussed. Dawn LaPlant, Health Information Manager/Privacy Officer, will be presenting tonight on the areas of the operation that she oversees at the Community Treatment Center.

Respectfully submitted by:
Luke Schubert, NHA
Hospital and Nursing Home Administrator

**BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2016 BAY HAVEN STATISTICS**

ADMISSIONS	May	YTD 2016	YTD 2015
Voluntary - Mental Illness	24	101	60
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	24	101	60

ADMISSIONS BY UNITS			
Bay Haven	24	101	60
TOTAL	24	101	60

ADMISSIONS BY COUNTY			
Brown	22	88	45
Door	0	3	1
Kewaunee	0	1	4
Oconto	0	1	2
Marinette	0	0	0
Shawano	1	3	6
Waupaca	0	0	0
Menominee	1	1	0
Outagamie	0	1	1
Manitowoc	0	1	1
Winnebago	0	0	0
Other	0	2	0
TOTAL	24	101	60

NEW ADMISSIONS			
Bay Haven	16	75	46
TOTAL	16	75	46

READMIT WITHIN 30 DAYS			
Bay Haven	2	7	3
TOTAL	2	7	3

AVERAGE DAILY CENSUS	May	YTD 2016	YTD 2015
Bay Haven	4.4	3.5	1.2
TOTAL	4.4	3.5	1.2

INPATIENT SERVICE DAYS			
Bay Haven	135	532	182
TOTAL	135	532	182

BED OCCUPANCY			
Bay Haven	29%	23%	8%
Bay Haven	29%	23%	8%

DISCHARGES			
Bay Haven	24	100	61
TOTAL	24	100	61

DISCHARGE DAYS			
Bay Haven	104	496	185
TOTAL	104	496	185

AVERAGE LENGTH OF STAY			
Bay Haven	4	5	3
TOTAL	4	5	3

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	4	2
Door	0	1	0
Kewaunee	0	1	4
Oconto	0	0	4
Marinette	0	0	0
Shawano	2	1	5
Waupaca	0	0	0
Menominee	6	3	0
Outagamie	0	0	0
Manitowoc	0	1	0
Winnebago	0	0	0
Other	0	2	0
TOTAL	4	4	3

In/Outs	Current	YTD 2016	2015
	3	11	1

**BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2016 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	May	YTD 2016	YTD 2015
Voluntary - Mental Illness	5	68	73
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	48	261	276
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	1	10	6
Commitment - Mental Illness	0	0	0
Return from Conditional Release	6	37	38
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	60	376	393

ADMISSIONS BY UNITS			
Nicolet	60	376	393
TOTAL	60	376	393

ADMISSIONS BY COUNTY			
Brown	49	293	261
Door	0	8	10
Kewaunee	1	10	10
Oconto	2	13	18
Marinette	1	6	15
Shawano	1	6	23
Waupaca	0	2	1
Menominee	0	4	3
Outagamie	1	8	4
Manitowoc	2	14	27
Winnebago	0	1	2
Other	3	11	19
TOTAL	60	376	393

NEW ADMISSIONS			
Nicolet	31	189	181
TOTAL	31	189	181

READMIT WITHIN 30 DAYS			
Nicolet	6	42	61
TOTAL	6	42	61

AVERAGE DAILY CENSUS	May	YTD 2016	YTD 2015
Nicolet	11.6	11.0	9.6
TOTAL	11.6	11.0	9.6

INPATIENT SERVICE DAYS			
Nicolet	359	1677	1465
TOTAL	359	1677	1465

BED OCCUPANCY			
Nicolet	72%	69%	61%
TOTAL	72%	69%	61%

DISCHARGES			
Nicolet	58	373	400
TOTAL	58	373	400

DISCHARGE DAYS			
Nicolet	348	1650	1492
TOTAL	348	1650	1492

AVERAGE LENGTH OF STAY			
Nicolet	6	4	4
TOTAL	6	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	5	4
Door	0	4	1
Kewaunee	6	6	3
Oconto	3	3	4
Marinette	15	10	4
Shawano	10	8	5
Waupaca	0	0	1
Menominee	30	20	3
Outagamie	3	3	2
Manitowoc	4	4	4
Winnebago	0	0	1
Other	4	4	4
TOTAL	6	5	4

In/Outs	Current	YTD 2016	2015
	1	15	23

**BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY CHILD/ADOLESCENT ADMISSIONS**

	May-14	May-15	May-16
VOLUNTARY ADMISSIONS	32	25	27
INVOLUNTARY ADMISSIONS	9	13	13
VOLUNTARY INPATIENT DAYS	118.4	121	137
INVOLUNTARY INPATIENT DAYS	49.5	61	66
VOL. AV. LENGTH OF STAY	3.7	4.8	3.4
INVOL AV. LENGTH OF STAY	5.5	4.71	5.1

Report of Child Abuse/Neglect by Month

Month	2014	2015	2016	% Change from 2015 to 2016
January	404	415	435	4.82 %
February	433	432	463	6.19 %
March	431	460	466	1.3%
April	487	455	452	-.66%
May	470	422		
June	345	330		
July	311	312		
August	298	282		
September	439	420		
October	461	440		
November	320	426		
December	397	415		
Total	4796	4809		

Reports Investigated by Month

Month	2014	2015	2016	% Increase from 2015 to 2016
January	153	146	163	11.64%
February	140	141	139	-1.42 %
March	160	161	122	-24.22%
April	168	144	136	-5.56%
May	164	147		
June	143	143		
July	139	113		
August	116	113		
September	164	150		
October	165	141		
November	128	100		
December	137	121		
Total	1777	1620		

HUMAN SERVICES
2016 CONTRACT STATUS LOG - 5/16/2016

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ACCEPTIONAL MINDS LLC	1/7/2016	1/15/16	\$75,000	\$75,000
ADAMS, L AFH	11/30/15	1/5/16	\$111,218	\$111,218
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	1/19/16	1/26/16	\$275,000	\$275,000
ADVOCATES, EXTENSION LLC	1/19/16	1/26/16	\$700,000	\$707,500
AGNESIAN HEALTHCARE INC	11/30/15	1/11/16	\$22,100	\$22,100
AMERICAN FOUNDATION OF COUNSELING	12/7/15	1/11/16	\$100,000	\$100,000
ANDERSON CAMPBELL EDUCATIONAL TEACHING (ACE)	11/17/15	1/11/16	\$24,000	\$24,000
ANGELS ON ARCADIAN		1/28/16	\$150,000	\$150,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	11/30/15	1/19/16	\$180,000	\$180,000
ASPIRO INC	12/17/15	1/4/16	\$414,500	\$429,500
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	11/30/15	1/19/16	\$25,000	\$25,000
BELLIN PSYCHIATRIC CENTER	1/25/16	2/8/16	\$10,000	\$235,000
BENNIN, MARILYN	12/1/15	1/14/16	\$9,000	\$9,000
BETTER DAYS MENTORING	12/21/15	1/5/16	\$25,000	\$25,000
BOLL ADULT CARE CONCEPTS	12/17/15	12/29/15	\$825,000	\$825,000
BROTOLOC HEALTH CARE SYSTEMS	11/30/15	1/14/16	\$558,000	\$558,000
CARE FOR ALL AGES (CFAA)	11/30/15	1/11/16	\$50,000	\$50,000
CATHOLIC CHARITIES	11/30/15	12/21/15	\$169,406	\$169,406
CENTERPIECE LLC	11/30/15	12/11/15	\$190,000	\$190,000
CEREBRAL PALSY INC.	12/17/15	12/29/15	\$314,500	\$314,500
CHILDRENS SERVICE SOCIETY	12/7/15	12/29/15	\$25,000	\$25,000
CHILEDIA INSTITUTE, INC.	1/14/16	1/25/16	\$175,000	\$175,000
CLARITY CARE INC	12/16/15	1/28/16	\$53,000	\$53,000
COMPASS DEVELOPMENT	4/18/16	4/28/16	\$45,000	\$45,000
CURATIVE CONNECTIONS (NEW CURATIVE)	12/17/15	1/7/16	\$257,000	\$257,000
CURO CARE LLC	11/30/15	12/29/15	\$200,000	\$200,000
DARNELL RECEIVING HOME	12/7/15	12/21/15	\$19,710	\$19,710
DEER PATH ASSISTED LIVING INC	11/30/15	1/12/16	\$300,000	\$315,500
DODGE COUNTY (DBA CLEARVIEW)	11/30/15	1/4/16	\$285,000	\$285,000
DYNAMIC FAMILY SOLUTIONS	12/29/15	1/19/16	\$155,000	\$155,000
EAST SHORE INDUSTRIES	11/30/15	1/11/16	\$10,000	\$10,000
ELSNER AFH	1/18/16	1/25/16	\$15,826	\$15,826
ENCOMPASS CHILD CARE	11/30/15	12/21/15	\$70,000	\$70,000
ENGBERG AFH	11/30/15	12/7/15	\$15,852	\$15,852
EXPRESSIVE THERAPIES LLC	5/16/16		\$15,000	\$15,000
FAMILY SERVICE OF NORTHEAST WI, INC.	12/17/15	12/29/15	\$2,440,015	\$2,614,015
FAMILY TRAINING PROGRAM	12/29/15	1/11/16	\$155,000	\$155,000
GOLDEN HOUSE	12/1/15	12/11/15	\$63,086	\$63,086
GONZALEZ AFH	11/30/15	1/14/16	\$50,300	\$50,300
GOODWILL INDUSTRIES	12/1/15	12/21/15	\$6,000	\$6,000
GREEN BAY TRANSIT COMMISSION NO CONTRACT	---	---	\$15,000	\$15,000
HELPING HANDS CAREGIVERS	12/1/15	1/11/16	\$10,000	\$10,000
HOME INSTEAD SENIOR CARE	12/1/15	1/4/16	\$10,000	\$10,000
HOMES FOR INDEPENDENT LIVING	12/1/15	1/4/16	\$260,000	\$260,000
IMPROVED LIVING SERVICES	12/1/15	12/14/15	\$331,000	\$338,500
INFINITY CARE INC	12/1/15	12/8/15	\$130,000	\$130,000
INNOVATIVE COUNSELING	12/1/15	1/19/16	\$10,000	\$10,000
INNOVATIVE SERVICES	1/4/16	1/14/16	\$1,814,200	\$1,814,200
KCC FISCAL AGENT SERVICES	12/8/15	12/29/15	\$800,000	\$800,000
KLEIN, DR.	12/1/15	12/10/15	\$535,000	\$535,000
KRUEGER RECEIVING HOME	12/7/15	12/29/15	\$13,140	\$13,140
LAC DU FLAMBEAU LAKE SUPERIOR CHIPPEWA INDIANS	3/14/16	4/18/16	\$50,000	\$50,000
LAD LAKE	12/1/15	1/4/16	\$40,000	\$40,000
LAMERS BUS LINES, INC.	12/1/15	12/21/15	\$25,000	\$25,000
LISKA, JOANN	11/30/15	12/29/15	\$5,000	\$5,000
LUND VAN DYKE INC	12/1/15	12/16/15	\$375,000	\$375,000
LUTHERAN SOCIAL SERVICES	1/18/16	1/28/16	\$765,000	\$765,000
MACHT VILLAGE PROGRAMS INC	12/1/15	1/11/16	\$800,000	\$800,000
MATTHEWS SENIOR LIVING	12/1/15	1/7/16	\$100,000	\$100,000

HUMAN SERVICES
2016 CONTRACT STATUS LOG - 5/16/2016

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
MCCORMICK MEMORIAL HOME	12/1/15	1/7/16	\$162,500	\$162,500
MYSTIC MEADOWS LLC	12/1/15	12/10/15	\$200,000	\$200,000
NEW COMMUNITY SHELTER INC	12/1/15	12/29/15	\$40,000	\$40,000
NORTHWEST PASSAGE	12/1/15	12/15/15	\$125,000	\$125,000
OPTIONS FOR INDEPENDENT LIVING INC	12/1/15	12/11/15	\$15,000	\$15,000
OPTIONS LAB INC	12/1/15	12/21/15	\$40,000	\$40,000
OPTIONS TREATMENT PROGRAM	12/17/15	1/25/16	\$175,000	\$199,680
PARAGON INDUSTRIES	12/1/15	1/14/16	\$125,000	\$125,000
PARENT TEAM	12/1/15	12/11/15	\$200,000	\$200,000
PARMENTIER AFH	11/30/15	12/10/15	\$44,217	\$44,217
PHOENIX BEHAVIORAL HEALTH SERVICES	12/1/15	12/8/15	\$40,000	\$40,000
PNUMA HEALTH CARE	12/1/15	12/10/15	\$200,000	\$200,000
PRODUCTIVE LIVING SYSTEMS	1/12/16	1/29/16	\$325,000	\$325,000
RAVENWOOD BEHAVIORAL HEALTH	12/1/15	1/11/16	\$100,000	\$100,000
REHAB RESOURCES	12/17/15	1/4/16	\$200,000	\$200,000
REM WISCONSIN	12/8/15	12/21/15	\$267,500	\$286,535
RES-CARE WISCONSIN	12/17/15	1/4/16	\$10,000	\$10,000
SCHAUMBURG, LAURIE	11/30/15	2/8/16	\$25,000	\$25,000
SLAGHT AFH	11/30/15	1/12/16	\$48,452	\$48,452
SMET AFH	11/30/15	12/29/15	\$59,371	\$59,371
SOUTHERN HOME CARE SERVICES	12/17/15	1/4/16		\$0
SPECTRUM BEHAVIORAL HEALTH	1/26/16	2/23/16	\$50,000	\$50,000
ST. VINCENT HOSPITAL	12/17/15	1/28/16	\$100,000	\$100,000
TALBOT AFH	11/30/15	12/29/15	\$6,000	\$6,000
TOMORROW'S CHILDREN INC	12/21/15	12/30/15	\$100,000	\$100,000
TREMPEALEAU	12/3/15	12/14/15	\$1,166,000	\$1,166,000
VANLANEN RECEIVING HOME	12/7/15	1/7/16	\$19,710	\$19,710
VILLA HOPE	12/3/15	12/29/15	\$1,589,472	\$1,589,472
WARREN, JOHN MD	12/1/15	12/21/15	\$200,000	\$200,000
WISCONSIN EARLY AUTISM PROJECT	12/3/15	12/15/15	\$370,000	\$370,000
WISCONSIN FAMILY TIES	12/3/15	12/21/15	\$26,000	\$26,000
TOTAL			\$20,701,075	\$21,189,290

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: May 16, 2016

REQUEST FOR NON-CONTINUOUS VENDOR				
VENDOR	SERVICES	NOT TO EXCEED AMOUNT	DATE REQUESTED	DATE APPROVED
VHC, Inc.	Rent	\$10,000	4/25/16	
Individual	Foster Home	\$10,000	4/26/16	
Individual	Rent	\$10,000	5/9/16	
Individual	Respite	\$10,000	5/10/16	
Individual	Respite	\$10,000	5/16/16	
Individual	Respite	\$10,000	5/16/16	

Brown County Human Services

TO: Human Services Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: May 16, 2016

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Expressive Therapies LLC	Music Therapy	\$15,000	5/16/16	